

Family Educational Rights and Privacy Act Form



Student Information (Complete an Application for Each Child)

Child's Name (Last, First, Middle)	Date of Birth	Age	Grade

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Saint Lucas, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Saint Lucas may disclose appropriately designated "directory information" without written consent, unless you have advised Saint Lucas to the contrary. Directory information is student data that is generally considered not harmful nor an invasion of privacy if released. Directory information may be disclosed to outside organizations directly connected to school, such as a yearbook publisher, without your prior written consent.

The primary purpose of directory information is to allow Saint Lucas to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets

The following student information is classified as "directory" by the Saint Lucas Board of Christian Education:

1. Student name
2. Address
3. Telephone number
4. Date of birth
5. Name of parents or guardians
6. Dates of attendance
7. Grade level
8. Honors, awards and achievement (e.g., honor roll or perfect attendance)
9. Participation in extracurricular activities (e.g., drama production or sports)

Check one box:

I OBJECT to the following items being used in Saint Lucas publications.
(Please use the list above and circle the items to which you object.)

1 2 3 4 5 6 7 8 9

I do not object to any of the items being used in any and all Saint Lucas publications.

Parent's/Guardian's Signature: _____ Date _____

_____ Date _____